

Tuesday May 30th 2017
11:00 a.m. – 2:00 p.m.
Champs 1641 Plymouth Road Minnetonka 55305
MSSA Board of Directors Meeting Minutes

Call meeting to order: Time 11:00 a.m. Meeting Adjourned: Time 12:47 p.m.

Attendance:

	<u>Present</u>	<u>Absent</u>
Past President, Dan Tobritzhofer	<u>X</u>	_____
President, Will Elwell	<u>X</u>	_____
Vice President, Jeff Wolff	_____	<u>X</u>
Secretary, Mike Okey	_____	<u>X</u>
Treasurer, Jake Theisen	<u>X</u>	_____
Assistant Treasurer, Tim Kieffer	<u>X</u>	_____
Assistant Treasurer / Administrator, Bert Tracy	<u>X</u>	_____
Scholarship Committee Chair, Todd Berg	_____	<u>X</u>

Agenda Items:

- 1) Review – First Quarter Meeting, Paving Training Seminar, Second Quarter Meeting/Vendor Exhibit –
 - a. First Quarter Meeting – Speaker & Presentations: Great speaker and food. The Board will continue to bring in a different speaker in annually for ways to deliver better customer service.
 - b. Paving Training Seminar – All thought that the paving seminar was good and we did have a full house. This will be talked about in January and decided if to make this an annual training or not at that time.
 - c. Second Quarter Meeting/Vendor Exhibit. The 2017 Exhibit and meeting was a great hit for all. Several Board Members were approached by our Associate Members and raved about the amount of equipment that was able to be displayed at Dakota County. The Board will continue to switch ends of the Metro for location when possible.

- 2) Third Quarter Meeting - Planning /Agenda, Location Scott County SCALE Facility - Topics for August meeting – Third quarter meeting will be held at the Scott County SCALE facility on August 8th 2017. It was discussed to check into the “Sealcoat Stripping Report” and see if a final report could be presented to the membership. – Will is going to check on this. Dan- is going to talk with Mike Leaf about a short presentation on the change to the new upcoming field safety manual.

- 3) Fourth Quarter Meeting - Contact Maple Grove or MAC (airport) for November meeting, Nov 14th? (Deer Hunting Opener Sat Nov 4th, General Election Tuesday Nov 7th)
-Discussion that the fourth quarter meeting will be held at St Louis Park and be combined with winter maintenance training. Jeff will check on tentative date of November 28th 2017 and see if Community Center is open.

- 4) Winter Chemical and Winter Maintenance Training Discussion, Agendas, Dates and Locations – Winter chemical training will be held at North St. Paul Legion on October 24th 2017. More information to come.

- 5) Review MSSA Administrator duties document – Bert needs to present draft document to Board. Board Member talked about final comments and needs for the position. Dan- will begin to look for applicants and get an interview panel put together.

- 6) LTAP Steering Committee Representative Discussion – LTAP is looking for one individual to attend a couple all day meetings (per year) to help with deciding future training opportunities and what is needed. Anyone interested should talk with Bert about getting involved.

- 7) MSSA Taxes Completed by Block Advisors, Filed electronically on Tuesday April 25th – Bert, Jake, and Tim met with our tax person and everything is filed and up to date.

8) MN Winter Snow & Ice Policy, Endorsement Discussion (Continued) – The Board continues to talk and discuss this topic. The Board at this time has decided to “support” this policy, but more discussions would be needed for an endorsement.

9) Scholarship Committee Updates (Continued) – Jim met with Committee. Todd Berg is chair of this committee. Mike Purdy (MacQueen) to make a flier to help promote the scholarships. Currently scholarships are \$750/each. (2) In the spring and (2) in the fall. Jim to contact Hamline U for PW leadership Academy scholarship needs. - Dan will talk with Mike Purdy and get new posters available prior to our third quarter meeting. We want to let everyone know that these opportunities exist.

10) Membership Appreciation Night, Friday June 16th Canterbury Park 1100 Canterbury Road South Shakopee, Gates open at 5:30 Racing at 6:30 – RSVP Update
We need to make sure a final reminder is sent out to the membership and look forward to seeing everyone there!

11) 2017 Membership Renewals, Update –
a. General Membership as of today 5-30-17, 123 (\$8,500), 2016 – 109 \$5,650
b. Associate Membership as of today 5-30-17, 72 (\$10,750), 2016 – 72 \$8,600
c. Total Membership income \$19,250, Last year’s total membership was \$14,250

12) Below is a list of MSSA meeting locations

2012	
February -	Eagan
May -	Bloomington
August -	Prior Lake
November -	Scott County SCALE Facility
2013	
February –	Burnsville
May –	Ham Lake
August –	Oakdale
November –	Prior Lake
2014	

January - Elk River
May - Scott County
August 12th - Eden Prairie
November 6th - Bloomington

2015

Feb 10th Prior Lake
May 12th Dakota County Transportation Facility
August 11th Hennepin County Public Works
November, 5th Thursday MSP Airport Meeting and Tour

2016

Feb 9 - North St. Paul American Legion Hall
May 10th -- Elk River Public Works
August 9th - Burnsville Community Center -
Oct 18th - Winter Snow and Ice Meeting/Training
Nov 6th - Crystal Public Works, encourage members to bring a piece of snow equipment
Nov 16th - Winter Chemical Training

2017

Feb 14 - North St. Paul Legion Hall, presentation Corrective Asphalt Materials (CAM) on tests in Golden Valley, Woodbury, New Hope and?
Motivational speaker
March/April Pavement Training - St. Louis Park Recreation Center, WSB Tom Woods and Lee Gustafson, Asphalt paving, rolling for preservation
May 2 Dakota County Empire Transportation Facility, Equipment Show (2018 Elk River)?
June 15 Membership Appreciation Night, Canterbury Park
Aug 8 - Scott County SCALE Facility, Topics,
OCT 24th Winter Chemical Training in North St Paul
Oct (second mtg.) -
Nov. 28th Fourth quarter meeting and Winter Maintenance Training
Nov 14- Fourth Quarter Meeting, Date, Location (Maple Grove and Topic/s

Meeting/Training Notes: Board member to get new chip debit cards at TCF (next Store)

Adjourn: 12:47pm

Minutes by: Dan Tobritzhofer