

**Minnesota Street Superintendents Association
Meeting Agenda: 5/2/2017
Dakota County Empire Transportation Facility
2800 160th Street West
Rosemount, MN 55068**

President: *Will Elwell*
Vice President: *Jeff Wolff*
Secretary: *Mike Okey*
Treasurer: *Jake Theisen*
Assistant Treasurer: *Tim Kieffer*
Past President: *Dan Tobritzhofer*
Volunteer Administrator/Assistant Treasurer: *Bert Tracy*

Call to Order: Will Elwell **Time:** 11:56am

Today's Meeting:

12:00 – Welcome, Thank you to MSSA Associate Members for Participating in the Fourth Annual MSSA Vendor Exhibit Meeting, this Exhibit would not happen without support from our Associate Members. (Applaud)

Introduction of Retired Members:

There were no retired members at the meeting.

- **Reminder to Please Sign in, the sign in sheets are located on the table by**
 - ***Members were encouraged to sign in at front table***

Past Meeting Minutes Discussion/Approval:

MSSA First Quarter Meeting:

February 14, 2017 First Quarter Meeting Minutes were attached to the First Quarter Meeting email for your review:

- **MSSA General Membership Meeting Minutes:**

Approval of February 14, 2017 First Quarter Meeting Minutes:

Any Discussion/Changes:

Motion to Approve February 14, 2017 Meeting Minutes

By: *Larry Doig of Eden Prairie*

Second By: *Mark Gaulke of Crystal*

Any further discussion

No Further Discussion, then we will vote on approving the minutes

Approved Signify by saying – I, Apposed Signify by saying - Nay

Motion Passed Yes

- MSSA Board of Directors Meetings: None to Report

MSSA Board of Directors Meetings:

Finance Committee Report: 2017 to date

Finance Committee Members - Jake Theisen / Tim Kieffer / Bert Tracy

➤ ***Jake Theisen provided an update on the most current bank statements.***

2017 Membership Renewal	\$17,900.00
2017 Membership Meeting Expenses	\$1,869.12
2017 Training Expenses (Paving Training)	\$2,448.08
Speaker Expenses	\$750
Scholarships	\$0
Scholarship Dinner	\$0
2017 Executive Committee Meeting Expenses	\$44.58
2017 Membership Appreciation Event (2016 \$1,739.95)	\$0
Administrative Assistant	\$0
Tax Processing Fee HRB Tax Group	\$125.00
Regular Checking Current Balance (4/29/17)	\$16,188.18
Money Market Account Balance as of (3/31/17)	\$9,136.05
Total Asset Balance of Both Bank Accounts	\$25,324.23

Finance Report Continued:

2017 Membership Update and Bank Balance:

General Memberships 121 - \$8,350

Associate Memberships 65 - \$9,550

2017 Total Membership as of Friday April 28th - 186 members (2016 = 181 members)

Scholarship Committee Update:

- Scholarships Update: Scholarship Committee members, Co-Chairs John Harlow, and Todd Berg, members, Jeff Kirkeby, and Mike Purdy.

Scholarship Committee Report: *Mike Purdy provided an update on a new poster that will be ready by the end of August. These new posters can be placed in facilities and schools to help encourage students to apply for scholarships and get the word out about future Public Works leaders and opportunities for education.*

- **Membership Appreciation Night Committee Update:**

Committee members are, Jake Theisen, Tim Kieffer, Jeff Kirkeby, Tom Reiner, Bert Tracy and Dan Tobritzhofer – 2017 Planning Committee Report

Membership Appreciation Night Committee Report:

- *Jake Theisen provided membership updates about working with Canterbury Downs and that we have a cabana rental agreement in place for June 16th 2017 starting at 5:30pm. Members are encouraged to sign up and come out and have some fun! Horse Racing starts at 6:30pm with grilled chicken breasts, hamburgers, and sorted salads.*

Upcoming LTAP Training:

- LTAP Demo Day is scheduled for May 17 or 18 at SW MN University Campus, Marshall
 - *Mindy Carlson provided a brief reminder of the upcoming training from LTAP.*

Upcoming Quarterly Meetings:

- Third Quarter meeting will be August 8th- Scott County Scale Facility
- Winter Snow and Ice Meeting/Training November 27th – St Louis Park
- Winter Chemical Training Part II Oct 24th- North St Paul Legion
- Fourth Quarter meeting tentatively scheduled November 27th combined

Old Business:

- **Any Other Old Business**
 - *No old business to discuss.*

Adjournment:

Motion to Approve:

By: Dave Rutt of Shakopee_____

Second By: Mike Schmidt of Eden Prairie_____

Adjourn: _____ 12:03pm P.M.

Submitted by: Past President – Dan Tobritzhofer

