**September 8, 2016**

**11:00 a.m.**

**Champs**

**1641 Plymouth Road Minnetonka MN 55305**

**MSSA Board of Directors Meeting Agenda**

**Call meeting to order: Time\_\_\_\_ a.m. Meeting Adjourned: Time \_\_\_\_ p.m.**

**Attendance:**

 **Present**  **Absent**

Past President, Ken Frosig x

President, Dan Tobritzhofer x

Vice President, Will Elwell x

Secretary, Jeff Wolff x

Treasurer, Jim Romanik x

Assistant Treasurer, Jake Theisen x

Assistant Treasurer / Administrator, Bert Tracy x

Guests – Todd Berg Yes and Grant Reimer Yes

**Agenda Items:**

1. Minnesota Fall Expo Discussion with Grant Reimer –

Grant announced that the Minnesota Fall Maintenance Expo Board members Grant Riemer and Kathy Warren are leaving the board after the 2017 Expo. MSSA is working with Mn Fall Maintenance Expo to assist in some of the planning and be more involved in the future.

Volunteer help is needed. One of the biggest planning issue putting together education/training sessions. They have asked LTAP for help with education sessions.

1. MacQueen Equipment Golf Outing Update –

MSSA pushed an email blast (8/11/16 + 9/14/16) announcing the golf outing. This is a MacQueen Equipment event and MSSA is only helping to broadcast/email the announcement.

1. 2017 Membership rate increase and Budget Review:
2. No discussion from the last membership meeting.

Minutes from May Meeting;

* *MSSA Board will be discussing 2017 MSSA membership rates at the upcoming board meeting. Board will be discussing rate increases for General Membership from $50.00 to $100.00 for the first member from municipal organization and $50.00 for each additional member. And, rate increases for Associate Members from $150.00 to $200.00 for the first member from vendor organization and $50.00 for each additional member. The MSSA Board would like member input on the proposed membership rate increase, please contact a Board member with your thoughts and/or concerns*.
1. Scholarship Committee and HTC MSSA Rep - John Harlow’s retirement, Todd Berg from Brooklyn Center has agreed to be the Scholarship Committee Chair, and John’s last meeting with the Hennepin Technical College Advisory Board was on May 16th, Discuss with Todd Berg MSSA Representative on the advisory committee.
2. Snow Meeting – St. Louis Park Community Center or SLP Public Works;
3. Track RSVP’s - Jeff will use Everbrite to track RSVP’s
4. Location – St Louis Park Municipal Service Center 7305 Oxford Street SLP MN 55426
5. Start and end time – Oct 18, 9:00-12:00
6. Agenda – Still work out the details
7. Fourth Quarter Meeting Tuesday November 1st Crystal Public Works, finalize program, start and end time:
	1. Who is going to receive and track RSVP’s – Dan to track RSVP’s
	2. Start and end time -11:00-12:30

11:00-12:15 Look at snow equipment

12:15 Eat

!2:30 Adjourn meeting

* 1. Program
	2. Winter Equipment – Dan to track who/what to prevent having duplicates. No need to have 3 new single axle trucks that are the same. Keep around 20 pieces of equipment or less.
1. Winter Chemical Training Presented by Envirotech Services Inc. Wednesday November 16, 10:00 a.m. to 2:00 p.m., North St. Paul American Legion Hall
	1. Legion Hall Reservation – *Jim Romanik*
	2. RSVP’s – Jeff Wolff is using Everbrite online registration
	3. Lunch Menu – Pasta
	4. Agenda – Tim Hanlin has provided the agenda
2. MSSA Scholarships, financial impact of five scholarships per year: Todd Berg has agreed to join the board if meeting are @ Brooklyn Park

MSSA needs to advertise more for the scholarships. Not as many people looking/asking for them.

 9) Below is a list of MSSA meeting locations

2012

February - Eagan

May - Bloomington

August - Prior Lake

November - Scott County SCALE Facility

 2013

February – Burnsville

May – Ham Lake

August – Oakdale

November – Prior Lake

 2014

January - Elk River

May - Scott County

August 12th – Eden Prairie

November 6th – Bloomington

 2015

Feb 10th Prior Lake

May 12th Dakota County Transportation Facility

August 11th Hennepin County Public Works

November, 5th Thursday MSP Airport Meeting and Tour

2016

Feb 9 North St. Paul American Legion Hall

May 10th -- Elk River Public Works

August 9th – Burnsville Community Center -

Nov 6th – Crystal Public Works, encourage members to bring a piece of snow equipment

 2017

 Feb 14 – Location, Topics, motivational (lots of interest in this topic), asphalt maintenance, ideas?

 May 9 (Tentative) – Location – East, West, Elk River again, location ideas?

 Aug 8 – Location - Topics,

 Oct 31- Location – Topics,

2017 Events and Trainings:

1. Membership Appreciation Night (Plymouth Playhouse, The Church Basement Ladies –“ Rise up, O Men

The board discussed changing the venue to Canterbury Downs. Have a day in May (19th?). An afternoon or evening at the park would provide a better opportunity to socialize/visit and have a little fun betting on the horses. Washington County had this event and it was a huge success. Will Elwell is looking into it for more details.

1. LTAP Demo Day – May 17 or 18 SW MN University Campus
2. MacQueen Equipment Golf Event
3. Snow Meeting
4. Chemical Training

Old Business:

New Business:

1. MSSA Board of Director Candidates and Election – Secretary Treasurer Add Tim Kiefer (Golden Valley) to the ballot, Assistant Treasurer Add Mike Okey (St Louis Park) to election ballot and Finance Committee Members
2. Bert’s Future MSSA Commitment – more to come in future meeting
3. Admin Assistant Job Description and hiring process for 2017 - Need to make a list of needs and see what capacity this person needs to be. Depends on future needs, Examples - Bert’s future, Mn Fall Maintenance Expo involvement, etc….

Adjourn: 12:50

Minutes by: Jeff Wolff