

**Tuesday September 19, 2017**  
**11:00 a.m. – 1:00 p.m.**  
**Champs 1641 Plymouth Road Minnetonka 55305**  
**MSSA Board of Directors Meeting Minutes**

**Call meeting to order: Time 11:06 a.m.      Meeting Adjourned: Time 12:42p.m.**

**Attendance:**

	<u>Present</u>	<u>Absent</u>
Past President, Dan Tobritzhofer	x	
President, Will Elwell	x	
Vice President, Jeff Wolff	x	
<del>Secretary, Mike Okey</del>		
Treasurer, Jake Theisen		x
Assistant Treasurer, Tim Kieffer	x	

**Agenda Items:**

- 1) Review – Fourth Quarter Meeting,
  - Fourth Quarter Meeting on November 27, 2017 St. Louis Park (reservation confirmed), Time, Elections, Reservations, Catering, Everbrite, Bert’s transition, where were at with names and interested Administrators to interview.
    - Elections for Secretary and Vice President\*
      - \*Mike Okey was no longer able to fulfill his role of Secretary this year and this position is now open and needs to be filled.
    - Jeff Wolff to look at the bylaws for definition in regards to the following topics
      - How many people can be on the board and what titles are needed?
      - Duration of Treasure position vs Assistant Treasure.
      - Can we pay an admin staff if hired?
      - Process of hiring an admin person.
    - Jeff Wolff to set up RSVP w/Eventbrite for fourth quarter meeting.
    - Jeff Wolff to order Famous Dave’s for fourth quarter meeting.
    - Jeff Wolff to look into the Associate list and reach out to see if venders without equipment would like to have an indoor type booth/table to showcase their product. Understanding we will still have the annual MSSA equipment show in February.
- 2) Envirotech – Winter Chemical Traning October 24<sup>th</sup> at the North St Paul Legion
  - Envirotech hosting a Winter Chemical Training event with support from the MSSA
  - Jeff Wolff to set up RSVP w/Eventbrite

- 3) First Quarter Meeting 2018 – Date, Time, Speaker, Presentation.
  - February 13 at North St Paul Legion
  - Dan to contact Don Gunderson as guest speaker
- 4) Second Quarter Meeting/Vendor Exhibit.
  - Dan to contact Elk River for availability
- 5) Third Quarter Meeting
  - No Update at this time
- 6) Fourth Quarter Meeting
  - No Update at this time
- 7) LTAP Steering Committee Representative Discussion - Anything Special the MSSA wants.
  - Will Elwell has accepted this opportunity to participate with LTAP.
  - MSSA has no new ideas at this time.
- 8) MSSA Taxes Completed by Block Advisors – Do we have things in line or need to do anything.
  - Everything is in line and ready to go when necessary.
  - MSSA uses H&R Block in Golden Valley
- 8) Scholarship Committee Updates (Continued) – Jim met with Committee. Todd Berg is chair of this committee. Mike Purdy (MacQueen) to make a flier to help promote the scholarships.
  - a. Currently scholarships are \$750/each. (2) In the spring and (2) in the fall. Jim to contact Hamline U for PW leadership Academy scholarship needs.
  - b. Tim Kieffer to contact Todd Berg /Mike Purdy with direction on moving forward.
  - c. Tim Kieffer to send email blast in regards to Scholarships

9)Below is a list of MSSA meeting locations

	<b>2012</b>	
February -		Eagan
May -		Bloomington
August -		Prior Lake
November -		Scott County SCALE Facility
	<b>2013</b>	
February –		Burnsville
May –		Ham Lake
August –		Oakdale
November –		Prior Lake
	<b>2014</b>	
January -		Elk River
May -		Scott County
August 12 <sup>th</sup> –		Eden Prairie
November 6 <sup>th</sup> –		Bloomington
	<b>2015</b>	
Feb 10 <sup>th</sup>		Prior Lake
May 12 <sup>th</sup>		Dakota County Transportation Facility
August 11 <sup>th</sup>		Hennepin County Public Works
November, 5 <sup>th</sup> Thursday		MSP Airport Meeting and Tour
	<b>2016</b>	
Feb 9 –		North St. Paul American Legion Hall
May 10 <sup>th</sup> --		Elk River Public Works
August 9 <sup>th</sup> –		Burnsville Community Center –

Oct 18<sup>th</sup> - Winter Snow and Ice Meeting/Training  
Nov 6<sup>th</sup> - Crystal Public Works, encourage members to bring a piece of snow equipment  
Nov 16<sup>th</sup> - Winter Chemical Training

**2017**

Feb 14 - North St. Paul Legion Hall, presentation Corrective Asphalt Materials (CAM) on tests in Golden Valley, Woodbury, New Hope and?  
**Motivational speaker**  
March/April Pavement Training - St. Louis Park Recreation Center, WSB Tom Woods and Lee Gustafson, Asphalt paving, rolling for preservation  
May 2 Dakota County Empire Transportation Facility, Equipment Show (2018 Elk River)?  
June 15 Membership Appreciation Night, Canterbury Park  
Aug 8 Scott County SCALE Facility, Topics, AET update on final Chip seal  
Nov 27 St. Louis Park, Envirotech Chemical Training.

Meeting/Training Notes: \_\_\_\_\_  
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Adjourn: 12:42 p.m. Minutes by: Jeff Wolff