

**Minnesota Street Superintendents Association**  
**Fourth Quarter Meeting Minutes**  
**11/27/2017 11:00am**  
**St. Louis Park Recreation Center**  
**3700 Monterey Dr.**  
**St. Louis Park, MN 55416**

**President:** *Will Elwell*  
**Vice President:** *Jeff Wolff*  
**Treasurer:** *Jake Theisen*  
**Assistant Treasurer:** *Tim Kieffer*  
**Secretary:** *Dan Tobritzhofer*  
**Past President:** *Dan Tobritzhofer*

**Call to Order:** Will Elwell, President

Time: 11:04 am

Welcome members. Today we have 6 presenters that will be explaining services or materials that their company provides. This is a great opportunity to find out what tools are available in our industry. Our hope is that you will find something that you will be able to use to help you do your jobs better. Also, we will be holding elections directly after lunch is done being served.

**First Half Presenters**

11:00-11:15 Towmaster, Inc.

- *Tim Erickson of Towmaster provided the membership a power point of all the services and products that Towmaster provides. Tim also mentioned that Towmaster will be having their Bi-Annual Equipment and Training show on JULY 10<sup>th</sup> 2017. Please feel free to contact Tim at [terickson@towmaster.com](mailto:terickson@towmaster.com) with any of your upcoming truck equipment needs.*

11:15-11:30 Delta Foremost Chemicals

- *Twyla Glowacky of Delta Foremost Chemical provided the membership with literature of the products that they carry. Featured products at this time of year were a couple lines of asphalt cleaner/remover and truck wash that include neutralizer for the winter months. Please feel free to contact Twyla at [twyla.glowacky@delteforemost.com](mailto:twyla.glowacky@delteforemost.com) for a "free Demo" or product information.*

11:30-11:45 Corrective Asphalt Materials, LLC

- *Colleen Holtmeyer of Corrective Asphalt Materials provided the membership with a power point of asphalt sealer/rejuvenator "Reclamite" and some of the areas throughout the metro were testing is underway. Please feel free to contact Colleen with any of your asphalt restoration needs. [colleen@cammidwest.com](mailto:colleen@cammidwest.com)*

**12:05 – MSSA Quarterly Meeting Business**

- Thank you to all the members for making 2017 a great year.
- Please remember to sign in. The sign in sheets are located on the table by the front door.

- Elections. Hand out ballots to General Members only. (Vote for one person for each position. Appointments will be announced at the end of the meeting.)
- Thank you to the Scholarship Committee for selecting Tim Langer from the City of Maple Grove. (Tim received \$750 for tuition. The Association gives out 2 scholarships in the spring and 2 in the fall. Please visit the MSSA website on how to apply.)

### **Introduction of Retired Members**

- *Jim Owens of Falls Equipment is officially retiring after 36 years in the business. The membership would like to “thank” Jim for all his years of service and contributions to the Minnesota Street Superintendents Association.*

### **Introduction of Vendors**

- *Varitech Industries – Bjorn Kleven*
- *Falls Equipment – Jim Owens*
- *Towmaster Equipment – Tim Erickson*
- *Warning Lights – Mike Leaf*
- *Envirotech – Eric Nitti*
- *RCM – Megan Connelly*

### **Past Quarterly Meeting Minutes Discussion/Approval:**

August 8, 2017 Third Quarter Meeting Minutes were posted to the MSSA website for your review:

Motion to Approve August 8, 2017 Meeting Minutes

Motioned By: *Larry Doig – City of Eden Prairie*

Seconded By: *Jeff Radick – City of Burnsville*

Further discussion, **No Further Discussion**

Approved signify by saying – I, Apposed signify by saying - Nay

Motion Passed **Yes**

### **Past Board of Directors Meeting Minutes Discussion/Approval:**

September 19, 2017 Board Meeting Minutes were posted to the MSSA website for your review:

Motion to Approve September 19, 2017 Meeting Minutes

Motioned By: *Scott Riley – City of Burnsville*

Seconded By: *Andy Weldon – City of Savage*

Further discussion, **No Further Discussion**

Approved Signify by saying – I, Apposed Signify by saying - Nay

Motion Passed **Yes**

### **Finance Committee Report: 2017 to date**

Finance Committee Members - Jake Theisen / Tim Kieffer / Bert Tracy

- *Jake Theisen provided the membership with the following information on our bank accounts and expenses:*

General Membership Renewal (124 members)	\$8,600.01
Associate Membership Renewal (74 members)	\$11,000.00
Non-member Registration	\$4,890.00
Member Appreciation Night	\$300.00
Membership Meeting Expenses	\$6,457.16
Speaker Expenses	\$750.00
Executive Committee Meeting Expenses	\$281.33
Scholarship Dinner Expenses	\$128.86
Training Expenses (Paving Training)	\$2,448.08
Board Member Expenses	345.61
Membership Appreciation Event (2016 \$1,739.95)	\$1,682.62
Scholarships	\$750.00
Professional Services	\$447.00
Regular Checking Current Balance (11/22/17)	\$17,277.05
Money Market Account Balance (10/31/17)	\$9,136.59
Total Asset Balance of Both Bank Accounts	\$26,413.64

### **Upcoming Quarterly Meetings**

- *First Quarter meeting will be held at North St. Paul Legion on February 13<sup>th</sup> 2018. Watch for more information to come!*

**Old Business** - *No old business to report*

**New Business**- *No new business for discussion*

### **Second Half Presenters**

12:15-12:30 Stepp Manufacturing Co., Inc.

- *Carl Abbot of Stepp Manufacturing provided the membership a power point with pictures that included asphalt equipment, crack filling equipment and services that Stepp Manufacturing provides. Please free to contact him at [carl@steppmfg.com](mailto:carl@steppmfg.com) with any questions*

12:30-12:45 Safe Step LLC

- *Cohl Kerkan and Megan Goodermont of Safe Step provided the membership with a power point of “concrete shaving” that has been performed throughout the state. Cohl or Megan would be willing to customize a plan for each city. The main objective would be to eliminate “trip hazards” instead of costly concrete replacement. Please feel free to contact Cohl at [cohl@notrippin.com](mailto:cohl@notrippin.com) or Megan at [megan@notrippin.com](mailto:megan@notrippin.com)*

12:45-1:00 Envirotech Services, Inc.

- *Eric Nitti of Envirotech presented the membership with backgrounds on the additives for anti-icing and brine making. Envirotech scientists continue to monitor impacts and effects of the products that they sell, and just set up a monitor site in Golden Valley MN. Please feel to contact Eric at [enitti@envirotechservices.com](mailto:enitti@envirotechservices.com) with any product questions.*

### **Election Results**

**Our membership 2018 election was held and here are the results:**

- Secretary *Rick Kieffer 46 votes - unanimous*
- Assistant Treasurer *Evan Sieban 46 votes - unanimous*
- Vice President *Andy Weldon 46 votes - unanimous*

### **Adjournment**

Motion to Adjourn: *12:58pm*

Motioned By: *Dave Rutt – City of Shakopee*

Seconded By: *Mike Schmidt – City of Eden Prairie*

Time: *12:58 pm*

Submitted by: *Dan Tobritzhofer*