

**Minnesota Street Superintendents Association  
Second Quarter Meeting  
5/8/2018 – 10:30am  
Washington County Public Works Building  
11660 Myeron Rd. N.  
Stillwater, MN 55082**

**President:** *Jeff Wolff*  
**Vice President:** *Andy Weldon*  
**Treasurer:** *Tim Kieffer*  
**Assistant Treasurer:** *Evan Sieben*  
**Secretary:** *Rick Kieffer*  
**Past President:** *Will Elwell*  
**Past President / Volunteer:** *Dan Tobritzhofer*

**Call to Order** – Jeff Wolff, President

Time: \_\_\_\_\_ 12:39 pm

**Opening Remarks**

Jeff welcomed members and guests, along with thanking Washington County for hosting the event and the use of their facility. Don Theisen, Director for Washington County, thanked members and guests for coming and if anyone had questions about the facility or equipment to let a member know.

Jeff presented past president and volunteer Dan Tobritzhofer a plaque for his years of service and dedication.

**Introduction of Retired Members**

No retired members present

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**Introduction of New Members**

Brad Seykora with Seykora Asphalt

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**Past Quarterly Meeting Minutes Discussion/Approval:**

The February 13, 2018 First Quarter Meeting Minutes were posted to the MSSA website for your review:

Motion to Approve February 13, 2018 First Quarter Meeting Minutes

Motioned By: Marshall Beugen / City of Golden Valley

Seconded By: Todd Berg / City of Brooklyn Center

Further discussion, No Further Discussion

Approved signify by saying – I,      Opposed signify by saying - Nay



Motion Passed      Yes    No

**Past Board of Directors Meeting Minutes Discussion/Approval:**

The April 10, 2018 Board Meeting Minutes were posted to the MSSA website for your review:

Motion to Approve April 10, 2018 Board of Directors Meeting Minutes

Motioned By:    Jim Romanik / City of Oakdale

Seconded By:    Ken Frosig / City of Bloomington

Further discussion, No Further Discussion

Approved signify by saying – I,    Opposed signify by saying - Nay

Motion Passed     Yes     No

Tim discussed financial report

**Finance Committee Report: January 1, 2018 to May 3, 2018**

Finance Committee Members - Tim Kieffer / Evan Sieben

Tim gave update on finances.

General Membership Renewal (46 agencies, 119 members)	\$8,250.00
Associate Membership Renewal (45 companies, 77 members)	\$13,400.00
Non-member Registration	\$600.00
Member Appreciation Night	\$450.00
Membership Meeting Expenses	\$1,725.60
Speaker Expenses	\$950.00
Executive Committee Meeting Expenses	\$252.76
Scholarship Dinner Expenses	\$151.89
Training Expenses	\$0.00
Board Member Expenses	\$602.73
Membership Appreciation Event	\$1,307.40
Scholarships	\$1,500.00
Professional Services	\$493.00
Administrator Wages	\$297.00
Administrator Expenses	\$1,839.06
Checking Account (5/3/18)	\$29,737.57
Money Market Account Balance (4/30/18)	\$9,137.05
Total Asset Balance	\$38,874.62

**Scholarship Committee Update**

Scholarship Committee Members – Chair, Todd Berg; Members Jeff Kirkeby and Mike Purdy

Jeff announced that there are two scholarships available for the fall.

**Membership Appreciation Event**

Jeff announced that ticket were still available.

- St. Paul Saints Baseball game @ CHS Field
- Friday, May 25
- Gates open at 5:30pm, first pitch at 7:05pm
- Tickets are just \$25/person
- Dinner is included
- Only 60 tickets available
- Visit the MSSA website or contact Tim Kieffer

**Upcoming Events**

- MSSA will have a booth at Towmaster’s open house on Tuesday, July 10
- Third Quarter meeting – Wednesday, August 22 at Golden Valley Community Center
- MSSA is hosting a Smart Salting Level 1 Training – Tuesday, September 25 at Hugo Public Works

**Old Business**

No old business

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**New Business**

Jeff explained members are looking into the By-laws and how they are written on how information is shared between members. Email will be sent out with the information.

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**Adjournment**

Motion to adjourn

Motioned By: Greg Tracy / City of Bayport

Seconded By: Ross Ostendorf / City of St. Louis Park

Time: 12:48 pm

Submitted by: Rick Kieffer