

MSSA Board of Directors Meeting
Friday, January 25, 2019
11:00 a.m. – 1:00 p.m.
Champps - 1641 Plymouth Road, Minnetonka, 55305

Call meeting to order: 11:05 a.m.

<u>Attendance</u>	<u>Present</u>	<u>Absent</u>
President, Andy Weldon	X	
Vice President, Tim Kieffer	X	
Treasurer, Evan Sieben	X	
Assistant Treasurer, Rick Kieffer	X	
Secretary, Mike Kalis	X	
Past President, Jeff Wolff	X	
Past President/Volunteer, Dan Tobritzhofer	X	
Past President/Volunteer, Will Elwell		X
Administrator, Erin Nielsen	X	

Agenda Items:

- 1) First Quarter Meeting
 - Date: Tuesday, February 12, 2019
 - Time: 11am to 1 pm
 - Location: McColl Pond Environmental Center, 13500 Dakota Ave. S., Savage, MN 55378
 - Topic/Presentation/Speaker: Brian Barott from MnDOT and Mindy Carlson from LTAP
 - Food/Beverages: Davanni’s – 2 pasta choices/bread/salad/drinks. Andy will contact them.
 - Miscellaneous: Audio system and projector, Tim will bring in case it is needed.

- 2) Second Quarter Meeting
 - Date: May 14, 2019
 - Time: 10:30am – 1pm
 - Location: Wright County (Tim will contact) or Burnsville
 - Topic/Presentation/Speaker: Vendor Exhibit
 - Food/Beverages:
 - Miscellaneous: Need to rent chairs. Tim will bring audio system.

- 3) Third Quarter Meeting
 - Date: August 13, 2019
 - Time: 11am to 1 pm
 - Location: Possibly East side (N. St. Paul or Oakdale)
 - Topic/Presentation/Speaker: MS4 Requirements (WSB or Met Council?)
 - Food/Beverages:

- Miscellaneous:

4) Fourth Quarter Meeting

- Date: November 12, 2019
- Time: 11am to 1 pm
- Location: Jimmy's event center – Rick will contact them
- Topic/Presentation/Speaker: Steve Bench - board approved \$2000-\$2500 (all in). Tim will contact him to negotiate.
- Food/Beverages:
- Miscellaneous: Voting

5) Patching & Paving Best Practices Workshop – Discussed sponsoring LTAP instead

6) Winter Maintenance Workshop – Not this year, revisit next year

7) Member Appreciation Night

- Date:
- Time:
- Location: Top Golf in Brooklyn Park – Jeff will check into this.
- Food/Beverages:
- Miscellaneous:

8) Scholarship Committee Update – **Tim**

- Chair: Todd Berg; Board Members: Jim Romanik, Mike Purdy, Jeff Kirkeby
- Scholarships are \$750/each. (2) In the spring and (2) in the fall.
- Change requirements and form? Tim will send changes to the committee for approval and a vote can be held at the next meeting.

9) LTAP Steering Committee Update – **Will**

- MSSA has no new ideas at this time.

10) 2019 Proposed Budget – **Tim**

- Moved by Andy and seconded by Tim to approve the 2019 budget.

11) 2018 Taxes – **Tim**

- MSSA uses H&R Block in Golden Valley, Tim will submit paperwork
- Bring Jeff and Evan (set up a time)

12) Audio and Video Equipment

- Tim and Erin will look into this

13) New Business

- \$500 Donation to Science Museum for the 2019 Civil Engineering Day
 - Motion was made by Jeff, seconded by Tim, motion passed.
- Moved by Tim and seconded by Dan payment of administrative staff for 4th quarter hours.
- Jeff can order a jacket for Will – (Andy will confirm size)

- Jeff will check to see if there is an option for larger plaques.

Meeting adjourned: _____ 12:25 p.m.

Minutes by: Erin Nielsen

Notes: _____

Past MSSA Meeting

<u>Date</u>	<u>Location</u>	<u>Topics</u>
2012		
February	Eagan	
May	Bloomington	
August	Prior Lake	
November	Scott County SCALE Facility	
2013		
February	Burnsville	
May	Ham Lake	
August	Oakdale	
November	Prior Lake	
2014		
January	Elk River	
May	Scott County	
August 12	Eden Prairie	
November 6	Bloomington	
2015		
February 10	Prior Lake	
May 12	Dakota County Transportation Facility	
August 11	Hennepin County Public Works	
November 5	MSP Airport	Presentation and tour
2016		
February 9	N. St. Paul American Legion	
May 10	Elk River Public Works	
August 9	Burnsville Community Center	
October 18	St. Louis Park Public Works	Winter Maintenance Workshop/Meeting
November 1	Crystal Public Works	General members snow equipment
November 16	N. St. Paul American Legion	Winter Chemical Workshop
2017		
Feb 14	N. St. Paul American Legion	Corrective Asphalt Materials presentation and Motivational speaker
April 17	St. Louis Park Recreation Center	Pavement Training, WSB Tom Woods and Lee Gustafson, Asphalt paving, rolling for preservation
May 2	Dakota County Transportation Facility	Equipment Show, 2018 Elk River?
June 15	Canterbury Park	Membership Appreciation Night
Aug 8	Scott County SCALE Facility	AET update on final Chip seal
Oct 24	N. St. Paul American Legion	Winter Chemical Training, Envirotech
Nov 27	St. Louis Park Recreation Center	Associate Member Presentations (6)
2018		
Feb 13	N. St. Paul American Legion	Kit Welchlin
May 8	Washington County	Vendor Exhibit
Aug 22	Golden Valley	Winter Maintenance/ GV Presentation
Nov 13	MSP Airport	Presentation and tour

