**Tuesday January 24th 2017**

**11:30 a.m. – 1:00 p.m.**

**St. Louis Park Public Works**

**7305 Oxford Street St. Louis Park**

**MSSA Board of Directors Meeting Minutes**

**Call meeting to order: Time 11:35 a.m. Meeting Adjourned: Time 1:15 p.m.**

**Attendance:**

**Present**  **Absent**

Past President, Dan Tobritzhofer \_\_x\_\_\_ \_\_\_\_\_

President, Will Elwell \_\_x\_\_\_ \_\_\_\_\_

Vice President, Jeff Wolff \_\_x\_\_\_ \_\_\_\_\_

Secretary, Mike Okey \_\_\_\_\_\_ \_\_x\_\_

Treasurer, Jake Theisen \_\_\_\_\_\_ \_\_x\_\_

Assistant Treasurer, Tim Kieffer \_\_x\_\_\_ \_\_\_\_\_

Assistant Treasurer / Administrator, Bert Tracy \_\_x\_\_\_ \_\_\_\_\_

Outgoing Past President, Ken Frosig \_\_x\_\_\_ \_\_\_\_\_

Outgoing Treasurer, Jim Romanik \_\_x\_\_\_ \_\_\_\_\_

Scholarship Committee Chair, Todd Berg \_\_\_\_\_\_ \_\_x\_\_

**Agenda Items:**

1. Finalize Agenda, First Quarter Meeting, Tuesday February 14th, North St. Paul Legion –
   1. Introductions and Board Meeting, Past President Plaque and Jacket Presentation. Will Elwell to do introductions followed by a brief overview of last year’s accomplishments. Presentation for past president.
   2. Mindy Carlson – presentation on Structural changes to the Roads Scholar Certificate Program. A short 5 minute update.
   3. Lunch and have Erik go through the line first; he can start his presentation after he eats.
   4. Motivational Speaker – Erik Therwanger 90 minutes
2. Paving Training, need to meet with Lee Gustafson and Tom Woods from WSB to discuss training agenda, training location, date and time, Tim Kieffer – Bert to set up meeting with Lee Gustafson and additional board members to discuss agenda for training.
3. Review MSSA Administrator duties document – Board to review document and add red line idea’s, then send to Bert. Bert will share a draft copy for review.
4. MN Winter Snow & Ice Policy, Endorsement Discussion – Read and reply to MSSA board with comments. Will discuss the board stance regarding endorsement at Feb 14 meeting.
5. Second Quarter Vendor Exhibit/Meeting, date, location and time are finalized –
   1. Second Quarter Vendor Exhibit/Meeting will be on Tuesday May 2nd at the Dakota County Empire Transportation Facility 2800 160th Street West, Rosemount MN 55068. Will Elwell is going to contact Mike Greaten at Dakota County to start working on details.
   2. LTAP Demo Day is scheduled for May 17 or 18 at SW MN University Campus, Marshall.
   3. LTAP wants to know if an MSSA Board member is interested in being the Demo Day Committee. Possible Mike Okey to fill this spot.
6. Scholarship Committee Updates – Jim met with this board. Todd Berg is chair of this committee. Mike Purdy (MacQueen) to make a flier to help promote the scholarships.

Currently scholarships are $750/each. (2) In the spring and (2) in the fall. Jim to contact Hamline U for PW leadership Academy scholarship needs.

1. Membership Appreciation Night – No updates at this time.
   1. Canterbury Park, 1100 Canterbury Rd. Shakopee, Opens early May – Happy Hour, Dinner and Horse Racing
   2. Canterbury Park does not have all of their events & rates planned for the 2017 season. Kelly said to call back the week of the 16th and she would hope to have all of their events & rates planned and we can then talk numbers.
2. August Third Quarter meeting, topic and location discussion –

August meeting to be at Scott County SCALE Facility. Topics for August meeting – winter mix choices (contact Tom Woods) Traffic Control w/Kathy Schaffer.

Contact Maple Grove or MAC (airport) for November meeting.

1. 2017 Membership Renewals, Update –
   1. As of Friday 1-23-17, 63 General Memberships ($4,400), 2016 – 109 $5,650
   2. As of Friday 1-23-17, 31 Associate Memberships ($4,550), 2016 – 72 $8,600
   3. Total Membership income $8,950, Last year’s total membership was $14,250
2. Below is a list of MSSA meeting locations

**2012**

February - Eagan

May - Bloomington

August - Prior Lake

November - Scott County SCALE Facility

**2013**

February – Burnsville

May – Ham Lake

August – Oakdale

November – Prior Lake

**2014**

January - Elk River

May - Scott County

August 12th – Eden Prairie

November 6th – Bloomington

**2015**

Feb 10th Prior Lake

May 12th Dakota County Transportation Facility

August 11th Hennepin County Public Works

November, 5th Thursday MSP Airport Meeting and Tour

**2016**

Feb 9 – North St. Paul American Legion Hall

May 10th -- Elk River Public Works

August 9th – Burnsville Community Center –

Oct 18th - Winter Snow and Ice Meeting/Training

Nov 6th – Crystal Public Works, encourage members to bring a piece of snow equipment

Nov 16th - Winter Chemical Training

**2017**

Feb 14 – North St. Paul Legion Hall, presentation Corrective Asphalt Materials (CAM) on tests in Golden Valley, Woodbury, New Hope and?

**Motivational speaker**

March/April Pavement Training - Location, WSB Tom Woods and Lee Gustafson, Asphalt paving, rolling for preservation

May 2 or 9? (Dakota County) – Location, Equipment Show, East, West, Elk River again, location

May? Membership Appreciation Night

Aug 8 – Location, Topics,

Oct 31- Winter Snow and Ice Meeting/Training - Location, Topics,

Oct (second mtg.) –

Nov – Location, Winter Chemical Training Part II

Nov – Fourth Quarter Meeting, Date, Location and Topic/s

Meeting/Training Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Adjourn: 1:15 p.m.

Minutes by: Jeff Wolff

***Non-Profit Filing Information Update***

***Minnesota Secretary of State:***

The Office of the Minnesota Secretary of State has generated this message as a part of our Business Filing Notification System which helps protect our customers from having unauthorized changes made to their business records.

A document, Annual Renewal - Nonprofit Corporation (Domestic) with the filing date of 12/27/2016, has been filed for Minnesota Street Superintendents Association, 838900400025.

You may review the filing in detail using this link to the Minnesota Secretary of State website:

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