

MSSA Board of Directors Meeting
Tuesday, January 16, 2018
11:00 a.m. – 1:00 p.m.
Champps - 1641 Plymouth Road, Minnetonka, 55305

Call meeting to order: 11:10 am.

<u>Attendance</u>	<u>Present</u>	<u>Absent</u>
President, Jeff Wolff	X	_____
Vice President, Andy Weldon	X	_____
Treasurer, Tim Kieffer	X	_____
Assistant Treasurer, Evan Sieben	X	_____
Secretary, Rick Kieffer	X	_____
Past President, Will Elwell	X	_____
Volunteer Administrator, Dan Tobritzhofer	X	_____
Administrator, Erin Nielsen	X	_____

Agenda Items:

1) First Quarter Meeting

- Date: February 13, 2018
- Time: 11am to 1 pm
- Location: North St. Paul American Legion
- Presentation/Speaker: Contract with Kit Welchlin is being processed.
- Notes: Anticipate approximately 110 people for ham dinner. \$25 fee will not include Eventbrite fees. Tim will bring Golden Valley's sound system.

2) Second Quarter Meeting

- Date: Tuesday, May 8
- Time: 10:30am – 1pm
- Location: Dan to contact Elk River for availability
- Presentation/Speaker: Vendor Exhibit
- Notes: Anticipate approximately 175 people. Table and chair availability, catering food costs, and a floor space grid for vendors after location is confirmed.

3) Third Quarter Meeting

- Date: August
- Time: 11am to 1 pm
- Location: Potentially the Golden Valley Community Center
- Presentation/Speaker: Winter Maintenance Workshop

4) Fourth Quarter Meeting

- Date: November

- Time: 11am to 1 pm
 - Location:
 - Presentation/Speaker:
- 5) Patching & Paving Best Practices Workshop – This will be part of the 3rd quarter meeting on alternating years starting in 2019
- 6) Winter Maintenance Workshop – This will be part of the 3rd quarter meeting on alternating years starting this year.
- 7) Member Appreciation Night
- Date:
 - Time:
 - Location: Saints Ballgame
 - Notes: Rick will check on availability for a date late in May.
- 8) Scholarship Committee Update (Todd Berg, Chair; Mike Purdy, Board Member)
- Scholarships are \$750/each. (2) In the spring and (2) in the fall.
 - We have received 1 application.
 - Scholarships will be awarded at the first & third quarter meetings.
- 9) LTAP Steering Committee Update
- Invite Mindy Carlson to the next board meeting and have this be the first item on the agenda.
- 10) 2018 Proposed Budget has been approved.
- 11) 2017 Taxes
- MSSA uses H&R Block in Golden Valley
 - Tim will drop off paperwork at H&R block and then email Jeff and Evan to set up a time to meet when documents are prepared for signatures.
- 12) Credit Card Payments
- No credit card payments will be accepted for membership dues at this time.
- 13) By-laws Review
- Up to 15 board members are allowed.
 - Elections will be held yearly for a new Secretary. Board members will serve a one-year term as Secretary then one-year terms as each of the following: Assistant Treasurer, Treasurer, Vice President, President and Past President.
- 14) Administrator Duties
- Meeting agendas and minutes, Eventbrite, web site updates, Survey Monkey and other duties as assigned.
- 15) Snow and Ice Management Policy
- MSSA's response is to support, but not endorse.

16) New Business

- Jeff will give a PowerPoint presentation at Hennepin Tech, but needs confirmation of location and date.

Meeting adjourned: 12:55 pm.

Minutes by: Erin Nielsen