

**Minnesota Street Superintendents Association
Meeting Agenda: August 8th 2017
Scale Regional Training Facility
17706 Valley View Drive
Jordan MN**

President: *Will Elwell*
Vice President: *Jeff Wolff*
Secretary: *Dan Tobritzhofer*
Treasurer: *Jake Theisen*
Assistant Treasurer: *Tim Kieffer*
Past President: *Dan Tobritzhofer*
Volunteer Administrator/Assistant Treasurer: *Bert Tracy*

Call to Order: Will Elwell **Time:** 11:10 AM

Today's Meeting:

11:00 – Welcome, Reminder to sign in, House Keeping,

11:15 – *Mike Leaf* of Warning Lights for update on new Field Manual coming soon

11:30 – LUNCH

11:45 – David Rettner – AET update on final Chip Seal Report

12:45 – Brandon Brever- MN Asphalt and Pavement Association- Thin Lay questions and answers

Introduction of Retired Members:

No Retired Members present

Introduction of Vendors:

Safe Step, Titan Machinery, Craftco, Envirotech, Falls Snowplows, Brock White,

Warning Lights, H.G. Meigs

Past Meeting Minutes Discussion/Approval:

MSSA Second Quarter Meeting:

Board member Kieffer sent out meeting minutes and posted them to our web site on August 3rd 2017.

Approval of May 2nd, 2017 Second Quarter Meeting Minutes:

Any Discussion/Changes:

Motion to Approve May 2nd, 2017 Meeting Minutes

By: *Brad Metcalf*

Second By: *Jim Romanik*

Any further discussion: *No further discussion*

No Further Discussion, then we will vote on approving the minutes

Approved Signify by saying I, Apposed Signify by saying - Nay

Motion Passed **Yes** **No**

• **MSSA Board of Directors Meetings:**

Board members met on July 12th to discuss some upcoming changes. The minutes are also posted on our web site as of August 8, 2017.

- *Bert Tracy has retired from Golden Valley and will be transitioning off the board for 2018.*
- *We will work to have a new hired administrative assistant hired by elections*
- *Fourth Quarter meeting and Elections will happen at St. Louis Park on 11/27/17*

Approval of July 12th 2017 Board Meeting Minutes:

Any Discussion/Changes: *No discussion or changes*

Motion to Approve July 12th 2017 Meeting Minutes

By: *Brad Metcalf*

Second By:

Any further discussion: *No further discussion*

No Further Discussion, then we will vote on approving the minutes

Approved Signify by saying I, Apposed Signify by saying - Nay

Motion Passed **Yes** **No**

Finance Committee Report:

Finance Committee Members - Jake Theisen / Tim Kieffer / Bert Tracy

2017 Membership Renewal	\$17,900.00
2017 Membership Meeting Expenses	\$1,869.12
2017 Training Expenses (Paving Training)	\$2,448.08
Speaker Expenses	\$750
Scholarships	\$0
Scholarship Dinner	\$0
2017 Executive Committee Meeting Expenses	\$44.58
2017 Membership Appreciation Event (2016 \$1,739.95)	\$0
Administrative Assistant	\$0
Tax Processing Fee HRB Tax Group	\$125.00
Regular Checking Current Balance (4/29/17)	\$16,188.18
Money Market Account Balance as of (3/31/17)	\$9,136.05
Total Asset Balance of Both Bank Accounts	\$25,324.23

Finance Report Continued:

2017 Membership Update and Bank Balance:

General Memberships 121 - \$8,350

Associate Memberships 65 - \$9,550

2017 Total Membership as of Friday April 28th - 186 members (2016 = 181 member

Scholarship Committee Update:

- **Scholarships Update: Scholarship Committee members, Co-Chairs John Harlow, and Todd Berg, members, Jeff Kirkeby, and Mike Purdy.**

Scholarship Committee Report:

- *Scholarship Committee Member Todd Berg provided the membership an update that two scholarships were available for fall and that the "New Posters" would be sent out to the group for internal posting in the next two weeks. We will also post this on our MSSA website.*

New Business: Mindy Carlson – Upcoming LTAP Trainings:

- *Mindy Carlson provided the membership with insight on future trainings and talked about future dates. Membership is encouraged to check out the website and call with any questions. <http://www.mnltap.umn.edu>*

Tim Hanlin from Envirotech to talk about upcoming training:

- *Tim provided the membership with a flyer that will be posted for an upcoming open house located at their Randolph Facility. August 29th 2017. Please register by August 24th if you will be attending. MSSA has provided a link on our website.*

Judd – Talk about upcoming annual golf outing:

- *The McQueen Equipment Annual Golf Tournament will be held on September 26th 2017. The Tournament will be held at Bunker Hills Golf Club with 11:00am start Please go to the MSSA website for details and registration.*

Old Business: Appreciation night was a fun night at Canterbury. Looking for people who would like to be on the committee for 2018. Please contact a board member if interested.

- *Elections will be coming in November and members are encouraged to get involved with the MSSA. The Board is currently short a few positions and encourages all generations to get involved to help continue deliver great learning opportunities for all.*
- *Appreciation night was held at Canterbury downs this year. It was a fun event with 25 people attending. Members were encouraged to be part of next year's committee and come out and have some fun!*

- **Reminder;**

- McQueen Annual Golf Outing will be September 26
- Envirotech Chemical Training in October (official date will be sent out).
- Fourth quarter meeting and Winter Maintenance training will be held at St Louis Park Community Center on November 27th 2017
- We encourage anyone interested in getting on the ballot for November meeting please get in touch with a Board Member

- **Any Other Old Business, If not I need a motion to adjourn:**

No old business to report

Motion to Adjourn:

By: Jim Romanik

Second By: Dave Rutt

Adjourn: 12:38 PM

Submitted by: Secretary – *Dan Tobritzhofer*