**November 23, 2015**

**11:00 a.m.**

**Rockwood Grill**

**9100 Quaday Av. NE. Ostego Mn.**

**MSSA Board of Directors Meeting Agenda**

**Call meeting to order: Time\_\_11:25 a.m. Meeting Adjourned: Time \_12:37 p.m.**

**Attendance;**

**Present**  **Absent**

Past President/Assistant Treasurer, Bert Tracy \_\_\_**x**\_\_\_ \_\_\_\_\_

President, Ken Frosig \_\_\_**x**\_\_\_ \_\_\_\_\_

Vice President, Dan Torbritzhofer \_\_\_**x**\_\_ \_\_\_\_\_

Secretary, Will Elwell \_\_\_**x**\_\_ \_\_\_\_\_

Treasurer, Jim Romanik \_\_\_**x**\_\_ \_\_\_\_\_

Incoming Secretary Jeff Wolff \_\_\_**x**\_\_ \_\_\_\_\_

Incoming Treasurer Jake Theisen \_\_\_\_\_\_ \_\_\_**x**\_\_

**Guests –** None

**Agenda:**

1. Discuss MSSA Spring Expo With Mark Thompson With The City Of Elk River: The Board of Directors met with Mark to tour their facility for the upcoming Meeting/Expo to be held Tuesday May 10th. Dan is going to check into rental prices for tables and chairs at Grand Rental Station in Elk River, and Jim is going to talk with Henrys’ Catering.
2. Establish 2016 MSSA Budget: Discussed the 2016 Budget, Bert, Jim, and New incoming Assistant Treasurer Jake Theisen are the three person finance committee which will set the preliminary budget and submit it to the Board of Directors at the January Board of Directors meeting for Board approval. Finalized budget will be brought to the membership at the February 10th First Quarter meeting for membership approval.
3. Gratuity Discussion set a consistent MSSA Gratuity: The Board had previously set a 20% Gratuity across the board. The Board of Directors revisited the percentages and felt that a 10% gratuity would be given to caterer dropping the meals off and a 20% gratuity would be given to caterer dropping off and serving the meal.

4) Sweetheart Membership Appreciation Night: Bert or Ken will reach out to the Committee to see if they have anything lined up for the venue.

5) MSSA Golf Outing, Hole Sponsorships – The Golf Outing had a very nice turnout, Jim is going to reach out to Judd at MacQueen Equipment to talk about the operation and sponsorship of the golf outing.

6) MSSA Scholarships: There will be up to five Scholarships offered at $750.00, Three will be offered in the spring due April 1st each year and two will be offered in the fall, due October 1st. Bert and Jim will reach out to the recent scholarship recipients to see what evening would work best to meet them and their families for dinner, deliver the scholarship checks, and congratulate them for receiving the MSSA $750.00 scholarship. All Board Members are welcome to attend the dinner.

7) Below is a list of MSSA past meeting locations

2012

February - Eagan

May - Bloomington

August - Prior Lake

November - Scott County SCALE Facility

2013

February – Burnsville

May – Ham Lake

August – Oakdale

November – Prior Lake

2014

January - Elk River

May - Scott County

August 12th – Eden Prairie

November 6th – Bloomington

2015

Feb 10th Prior Lake

May 12th Dakota County Transportation Facility

August 11th Hennepin County Public Works

November, 5th Thursday MSP Airport Meeting and Tour

2016

Feb 9 Meeting will be at North St. Paul American Legion Hall, we will be serving Ham Buffet. Dan contacted the Speaker it will be Michael Monroe Keefer. Dan is going to contact Mr. Keefer for an alternate snow date.

May 10th -- Elk River

August 9th -- Burnsville, Tentative Demonstration/Presentation on Ever bridge & One Call callout systems

Nov 6th -- North – South – East – West

Old Business: None

New Business: The Board of Directors discussed mileage reimbursement to and from board meetings for board members that have to drive personal vehicles to board meetings. Board members agreed to pay mileage reimbursement for board members that use personal vehicles to attend board meetings. Mileage reimbursement will be compensated at the current Federal mileage reimbursement rate.

The Board of Directors looked at price for non-members to attend MSSA meetings, and all are in favor of raising it to $20.00 per meeting per person in 2016 up from the $15.00 rate in 2015. $20.00 fee will help offsets the meal and speaker cost.

The next Board of Directors Meeting will be in January at Champps’ Minnetonka; following the Board meeting, board members will update names on the bank account at TCF in Minnetonka. Date still needs to be set for the January Board of Directors meeting.

Adjourn: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minutes by: Will Elwell