**Minnesota Street Superintendents Association**

**Meeting Agenda: 8/14/2013**

***Oakdale Discovery Center***

***4444 Hadley Avenue***

***Oakdale MN 55128***

**President:** *Joe Wiita*

**Vice President/Treasurer:** *Bert Tracy*

**Secretary:** *Kenneth Frosig*

**Treasurer:** *Bert Tracy*

**Past President:** *Craig Eldred*

**Call to Order: Joe Wiita Time: \_\_\_11:30\_\_\_\_\_\_\_\_\_**

**Introduction of Guests:**

Scott Anderson City of Bloomington, Mike Tate Forest Lake, Shawn Williams North Branch, Tim Plath Eagan, Chad Jacoboski WBL, Mark Meyer WBL, Kevin Schneider WBL, Gary A. Ritzer WBL.

**Introduction of Retired Members:**

 None

**Introduction of Vendors:**

Theresa Ryan Interstate Companys, Tim Paradis Interstate Companys, O,J, Interstate Companys, Judd Genereaux MacQueen Equip, Mike Purdy MacQwueen Equip, Jeff Kerkeby Pavement Resources, Frank Connelly RCM Specialties.

 **Reminder to Please sign in sheet on the Sign in Sheet:**

 **Approval of May 8, 2012 Meeting Minutes:**

**Discussion/Changes:** None

**Motion to Approve May 8, 2013 Meeting Minutes**

**By:** Tom Reiner

**Second By:** Chuck Perkins

**Motion Passed** Yes

 **Treasurer’s Report: Bert Tracy**

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| --- | --- |
| Membership Renewal Total to date (2012 total was $6,450.00) | $6,750.00 |
| 2013 Membership Meeting Expenses to Date  | $886.38 |
| 2013 Executive Committee Meeting Expenses to Date (3 meetings) | $129.91 |
| Sweethearts Event (2012 $2,016.58) | $2,111.75 |
| Business Basics (Administrative Costs Year to Date) | $1,317.09 |
| Attorney Fees  | $2,590.00 |
| Regular Checking Current Balance (6/12/13) | $1,744.07 |
| Money Market Account Balance as of (6/28/13) | $9,128.50 |

**Old Business:**

* **Scholarships Update: Scholarship Committee members, Co-Chairs John Harlow, and Todd Berg, members, Jeff Kirkeby, and Mike Purdy.**

**Scholarship Committee Report:** Mike Purdy

**Report:** Scholarships will become available to apply for at Hennepin Tech. the end of August. The deadline will be Oct 11th. The scholarships will be available for the spring semester 2014.

**Discussion:**

None

* **New Business:**

**We would like to have two members on the November ballot for Secretary, and two members for Assistant Treasurer, do we have any volunteers for either position at this time? if not please contact a member of the Executive Committee prior to the November meeting if you are interested.**

* **Any other new business?**

**Nominees for Secretary:**

None at this time.

* **Executive Committee Meeting;**

**The Committee met at Applebee’s’ in Shakopee June 11th; to discuss the May 31st LTAP meeting in Brainerd regarding the Fall Expo. Membership organizations and MNDOT representatives that are members of the LTAP steering committee were informed of the concerns with the Fall Expo’s departure from MSSA and their request for 501(c)3 status. Following the informational discussion representatives from MPWA, County Engineers and City Engineers Associations decided that their associations will not participate in the Fall Expo if the Chair of the Fall Expo is allowed to continue with the Fall Expo’s separation from MSSA. On July 31st the Fall Expo Committee was informed the APWA-MN will no longer be a Fall Expo sponsor and on Tuesday August 6th the MSSA Executive committee was given that date to decide on whether MSSA would continue as a sponsor. The Executive Committee wanted to bring the Fall Expo sponsorship discussion and vote to this meeting, but due to the August 6 deadline the Executive Committee was forced to make a decision on the 6th. The Executive Committee voted not to sponsor the 2013 Fall Expo. Also, On August 12th management at MNDOT held a meeting to discuss Fall Expo’s departure from MSSA, and the results of that meeting are, The MnDOT Audit Director is conducting a financial audit of the Fall Expos activities, we will notify members the results of the audit and any Fall Expo news as soon as we know.**

**The Executive Committee planned on formalizing the non-profit status and accounting needs by now. However, we were not able to meet with the attorney or the accountant due to the Fall Expo situation still in limbo.**

**Our attorney and the Minnetonka City Attorney have reviewed the Fall Expo documents and neither attorney believes the Fall Expo meets criteria to become a 501(c) 3 non-profit organization.**

**Sweethearts Event Planning;**

**Need to start thinking of ideas for the spring 2014 Sweethearts Event. Would like to setup a Sweethearts Event planning committee, would like to have four volunteers;**

**1.**Bert Tracy

**2.** Tom Reiner

**3.** Jeff Kirkeby

**4.** Jake Theisen

**2013 Golf Outing;**

**MacQueen Equipment’s Judd Genereaux to discuss - September 10th possibly in the White Bear Lake Area.**

**Discussion:**

 **Place:** Manitou Golf Course, WBL.

All employees are invited; you do not need to be a member of the MSSA to attend. If you can put together a foursome that would be appreciated but not necessary. Sign up even if you don’t have anyone to play with Judd will pair you up with someone. Come socialize and network while enjoying a game of golf. The more the merrier.

* **2013 meeting schedule dates and location**

**November 13th  in Prior Lake**

**Meeting topic ideas and/or Speakers for the November meeting?**

One Idea was having Connie Fortin Consulting give a presentation?

* **Today’s Presentation by: Tom Woods**

Thanks to Tom Woods for a nice presentations about seal coating.

 Also thanks to O,J from Interstate Companies for giving us an insight to some of the services they provide.

**Next Meeting:** Prior Lake

**Adjournment;**

 **Motion to Approve:**

**By:**  Mike Purdy

 **Second By:** Dave Rutt

**Adjourn: 12:45P.M. Submitted by: Kenneth Frosig**